***DAUPHIN COUNTY LIBRARY SYSTEM***

***STATEMENT OF CONFIDENTIALITY***

As a volunteer for the Dauphin County Library System, I understand that some of the duties I will be accomplishing will involve information that will be considered confidential.

I acknowledge my responsibility to respect the confidentiality of the employees, volunteers, contributors and patrons of Dauphin County Library System and to follow established procedures that are designed to protect their privacy and the confidentiality of any and all information to which I am exposed.

I further understand that if I am found acting in an indiscreet, inappropriate or illegal manner involving confidential material or not protecting the privacy of an employee, volunteer, contributor or patron my service as a volunteer may be terminated. I understand this action to be necessary in order to maintain the high professional standards required by law and of Dauphin County Library System.

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Signature of Contractor Signature of Human Resources Specialist

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Date of Signature Date of Signature