**Volunteer Reference Request for English Conversation Circles – sent out on SurveyMonkey**

Thank you for taking the time to respond to these reference questions. Your comments are an important part of our volunteer selection process and will be kept confidential.

1. Name of Volunteer Candidate (first and last):
2. Name of Reference (first and last):
3. How long have you known the candidate and what is your relationship?
4. What three words best describe this individual?
5. Would you recommend the candidate for a volunteer position working with new Canadians and English as a Second Language learners?
6. Please comment on how well the candidate communicates with others?

Communicates with others extremely well

Communicates with others very well

Communicates with others somewhat well

Does not communicate well with others

1. Does the candidate excel when working alone or as part of a team?
2. Please comment on how well the candidate interacts with others.

Interacts with others extremely well

Interacts with others very well

Interacts with others somewhat well

Interacts with others not so well

1. In your opinion, will the candidate be dependable and on time for volunteer shifts?

Extremely dependable

Very dependable

Somewhat dependable

Not so dependable

1. Would this individual be a suitable volunteer for Kitchener Public Library? Why?
2. Please provide us with any other information that may be useful.